ODL Annual Report - Fiscal Year: 2007

☐ Finalized   ☐ Approved

Library: **BETHANY PUBLIC LIBRARY**

Library Data and Demographics   ☑ Section Finalized   Estimated Data? NO

Name: BETHANY PUBLIC LIBRARY

County: OKLAHOMA   Type: BR

Mail Address: SAME AS ST. ADDRESS

Street Address: 3510 N MUELLER

City: BETHANY   Zip: 73008-3971   73008-3971
                                                      (Street)   (Mail)

Phone: 405-789-8363   Fax: 405-606-3239

Toll Free - 800#:

Director's Email: kprince@metrolibrary.org

Library's Web Page: www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	39,312	11,754	51,066
County:	514,361	176,905	691,266

County Service Area: 718   Square Miles   Do you serve all in county w/o charge? YES

                                                  If NO, Describe:

Director/Librarian: Katrina Prince

Person Completing: Stuart Williamson, Researcher

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note: city population from MLS service area 2007

Total Staff FTE 12.92	MLS FTE 3	Librarian FTE: 1	Other FTE: 8.92

Library Data and Demographics(2)

Square Footage For Library: 8280   Do you have meeting rooms? YES

Housed in a building owned or maintained by local government or the system?: Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report? N

Total amount spent of building maintenance and/or rent: $14,417.00

Building maintenance and/or rent paid by: SYSTEM

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: USH-5 Earnest Istook

Oklahoma House District: H-84 Sally Kern

Oklahoma Senate District: S-30 Glenn Coffee

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	34,304	32,246	8,146	7,553
Juvenile:	19,208	17,863	2,684	3,271
Total Bound:	**53,512**	**50,109**	**10,830**	**10,824**
Unbound Current Serial Subscriptions (Non Electronic)	103.00	102.00	0.00	1.00
Total Printed Materials:	**53,615.00**	**50,211**	**10,830**	**10,825**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	2,930.00	2,930.00	848.00	825.00
Video Materials:	2,966.00	2,966.00	670.00	525.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	62.00	62.00	29.00	30.00
Total Electronic Materials:	**62.00**	**62**	**29**	**30**

Database Detail:	
- Paid by your Library	62
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

	Main/HQ		
Hours open per week:	65.00	Total Annual Hours:	3,380.00
Hours after 5pm M-F:	17.00		
Hours Sat, Sun:	8.00		
Days Closed for Holidays:	10.00		

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week   65.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Reference/Circulation

☑ Section Finalized   Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	**Total:**
316,679	148,530	465,209

Annual Circulation Transactions Per Capita: 9.11

Borrowers

☑ Section Finalized   Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	**Total:**
21,103	8,182	29,285

Number of Family Cards: 0

Re-Register? YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☑ Section Finalized   Estimated Data? NO

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	18	2974
Other programs for children 7/06 - 6/07		84	2701
Programs given for adults 7/06 - 6/07		36	1526
Summer Teens 6/06 - 8/06	Note: Last Years Program	5	358
Programs given for teens 7/06 - 6/07		2	104
Total Programs:		**145**	**7663**
Program Attendance Per Capita:			0.15

Continuing Education/Internet Use   ☑ Section Finalized   Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
20	0	19

Electronic Service and Internet Use

Does your library provide electronic services?   YES

(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?   YES

Number of users annually   37533

Number of Headquarter/Main Internet Stations?   Total

Public   11   Staff: 7   Shared   0   18

Internet access is via: DEDICATED

Internet have WIFI?:   YES

Type of connection: 100 MBPS

Does your library use an internet filter   Y

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits

☑ Section Finalized   Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	$34,424
Director's Current Annual Salary:	$45,344
Director's Hours Per Week:	40
Salary @ On 5.15 per hour:	$10,712

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$0	Department Head	$60,798
Information Technology Director:	$0	Selector:	$0

Board/Staff Data

☑ Section Finalized

Months The Board Meets

☑ Jan ☑ Feb ☑ Mar ☑ Apr ☑ May ☑ Jun

☑ Jul ☑ Aug ☑ Sep ☑ Oct ☑ Nov ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	18

Equipment

☑ Section Finalized

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	NO	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public:	19		
Staff:	7	Automated Public Access Catalog?	YES
Shared:	0	Number of OPACs only:	4

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?	NO	Local Literacy Program?	NO
Friends Contact Name and Address		Literacy Contact Name _Phone	
Written statement of purpose?	YES	2007	Year last reviewed